



ATKINSON PROFESSIONAL ACCOUNTING ASSOCIATION

Executive Recruitment 2022-2023

INSTRUCTIONS

Please answer the following questions to the best of your ability. Unless indicated otherwise, answer all questions within this document. Unless indicated otherwise, all fields and/or documents are required.

Your application must be submitted in the following order:

- Filled out Application form with questions answered (see below)
- Resume
- Transcript (Unofficial version will suffice): Please note grades may be verified at your interview
- Reference letter (Optional)
- Anything you may deem necessary for your consideration (Optional)

Please submit your application **as one PDF** to info@yuapaa.com

Please make the subject of your email the following:

2022-2023 Exec App – [Position you are applying for]

The deadline for applications is **September 30, 2022 at 11:59 PM.**

Applications without adherence to the foregoing requirements may not be considered.

DECLARATION

I understand that submitting this application is an offer of my position as an Executive Council Member for the 2022-2023 academic year commencing October 2022 through April 2023. I understand that in order to be an Executive Council Member:

- I must be a full-time York University student
- I must not have a full-time internship during Fall 2022 and/or Winter 2023
- I must commit to a certain standard and/or quality of work
- I must remain professional, considerate, and reputable in conducting my tasks
- I must be able to commit a minimum of six (6) hours per week towards the APAA I may be asked to provide references and/or a portfolio of my accomplishments
- I may be asked to re-apply for Executive Council Member positions in future years
- I allow the APAA to conduct an audit and/or review to verify the contents of this application
- I am able to use Microsoft Teams as an internal communication tool

I understand that the information provided within this application is valid, and complete is valid, true, and complete to the best of my knowledge.

Applicant's Signature: _____ Date: _____

PERSONAL INFORMATION

Surname:	First Name:
Current Year of Study: Expected Graduation Date:	Student Number:
Major:	Faculty:
Current Cumulative Overall GPA:	Current Cumulative Major GPA:
YorkU E-mail Address: Preferred E-mail Address:	Mobile Number:
Preferred Position:	Alternative Position:
Additional Information:	

**PERSONAL LETTER – Please answer the following questions:
(you can attach a separate sheet with the typed answers)**

- Please provide a schedule of the courses you will be taking in Fall/Winter 2022-2023 academic terms. Break down the list of courses as you plan to take them per semester. We understand that this is a tentative schedule.
- Please provide a list of employment terms, student clubs, volunteer or any other commitments you expect to have throughout the period of October 2022 – April 2023. Clearly indicate the number of hours/days you expect to spend on each commitment. Feel free to include the APAA as one of your commitments.
- Please explain, in 250 words or less, your choice for the “Preferred Position” and what qualities/experience you feel would make you a good candidate for that role.
- Please explain, in 100 words and less, your choice for the “Alternative Position”. If you are not willing to take on a role other than your “Preferred Position”, please indicate this clearly and briefly state why (a one-liner is sufficient).
- Please indicate, in 250 words or less, what you would like to change or improve for the next academic term and how you would try to implement the change in your new role.